

European Youth Card Association Statutes

Approved in June 2022, in Brussels, Belgium

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Annexes:

Annex I: Internal Regulations

Annex II: Quality standards

Annex III: European Youth Card Brand Book

Annex IV: European Youth Card Association Brand Book

Annex V: License Agreement

PREAMBLE

The European Youth Card Association is an organisation of its Members, founded to develop and support EUROPEAN YOUTH CARD operations.

The Association's vision is a Europe where all young people are mobile and active.

The Association's mission is to have Member organisations working together to stimulate more young people to be socially, culturally, educationally and economically mobile by:

- *Delivering quality European Youth Card services*
- *Contributing to better policy on youth mobility and active citizenship.*

The Association's values are:

- *Youth-Oriented – by generating, disseminating and using knowledge of young people and continuously focusing all EYCA activities on young people*
- *Inclusive - by appealing to all young people and creating opportunities for all young people to participate, taking account of diversity and differential needs of excluded groups*
- *Sustainable - by investing to continuously develop and improve services and opportunities for long-term impact*
- *Accountable - by actively participating and taking responsibility in the further development of the association*
- *Innovative - by developing new solutions and engaging young people to co-create and implement them*

“Association” shall mean the legal entity to which these Articles of Association relates.

“General Assembly” shall mean the body of the Association that is formed by the members of the Association who are entitled to vote.

“In writing” shall mean by letter, by e-mail or by message which is transmitted via any other currents means of communication and which can be received electronically or in written form, provided that the identity of the sender can be sufficiently established.

“Board” shall mean the management board of the Association.

STATUTES

NAME, SEAT, OBJECTIVES

Article 1

1. The Association's name is 'European Youth Card Association', hereinafter referred to as EYCA.
2. EYCA has its seat in Amsterdam, the Netherlands. The location of the Association's Office is determined by the General Assembly. The Office may be in another country than the Netherlands.
3. EYCA is an international not-for-profit association, under Dutch law.
4. EYCA is an association constituted by its Members.

EUROPEAN YOUTH CARD ASSOCIATION

Article 2

1. The main objective of EYCA is to develop the concept and system of the EUROPEAN YOUTH CARD in Europe, as a tool to promote mobility and active citizenship of all young people in Europe up to the age of 30. EYCA's mission is to develop and promote the EUROPEAN YOUTH CARD services, endorsed by the Council of Europe and supported by the European Commission, and to provide young people access to discounts and benefits in the fields of mobility, accommodation, culture, services and products. EYCA finances its activities from income which comes from its Members and other income sources.

2. Europe refers to the geographical area as defined by the Council of Europe, but also to fundamental common values, while recognising and respecting specific national and regional identities.

The Association acknowledges as frame of reference the Declaration of Human Rights, the Convention of Children's Rights, the European Cultural Convention of the Council of Europe and the European Convention of Human Rights. Thereby, the Association and its Members base their activities on the principles of democracy, solidarity, social responsibility, environmental sustainability, non-discrimination and humanism.

3. EYCA supports its Members in the promotion and operation of their EUROPEAN YOUTH CARDS in their countries and regions, in order to answer the needs and desires of young people by offering them privileged access to information, benefits and services of any nature in areas such as mobility, education, training and exchange projects, transport, accommodation, leisure activities, culture, sports, and in other areas likely to encourage their development, their interest in participation and information and their geographical and intellectual mobility, to improve their daily life and to help them make informed and responsible choices as European citizens
4. EYCA shall represent Members' common interests - and in this interest also shall cooperate with the Council of Europe, the European Union, the United Nations, other policy makers and relevant European structures, organisations and institutions.

EYCA may actively promote the concept of the EUROPEAN YOUTH CARD, upon decision of General Assembly – and for that purpose may cooperate with structures, organisations and institutions - outside Europe.

EYCA may within its objectives issue EUROPEAN YOUTH CARDS, and for such cards enter into co-operations with partners in/for "white territories" where and as long as no Member exists there, or in projects not limited to any specific country or region, or for distribution partners or co-brandings with cards of partners outside Europe. Such cards will be regular EUROPEAN YOUTH CARDS.

EYCA may within its objectives promote and operate own projects and activities involving Members and their cardholders, e.g. in the areas of market research, training or exchange programmes.

To the benefit of Members and cardholders, EYCA may acquire and provide international benefits and discounts, and co-operate with partners for that purpose, as long as not interfering with Members' interests.

5. EYCA holds the right to distribute the European Youth Card in territories where a member organisation develops the European Youth Card programme under specific circumstances upon approval by the EYCA Board after consulting EYCA Members. Such instances can be related to the implementation of the European Youth Card in larger-scale programmes in cooperation with European Institutions or other stakeholders.

The Special Edition of the European Youth Card should be made available for free to eligible young people regardless of their country of origin. European Youth Cards distributed under these circumstances will not have an impact on contributions or voting.

The card designs used for these initiatives will be created considering the EYC Brand book and using CCDB numbering.

EUROPEAN YOUTH CARD

Article 3

1. EUROPEAN YOUTH CARD shall be available for all young people up to 30 years of age.
Members are allowed to define the maximum age at 26 years in exceptional cases, if using the former brand EURO<26, but using best efforts to make the benefits, discounts and services available for young people up to 30 years of age.
EUROPEAN YOUTH CARD can be issued by Members or by their partners in cooperating agreement.
EUROPEAN YOUTH CARD visual rules shall be defined in the European Youth Card Brand Book (Annex III).
EUROPEAN YOUTH CARD operation rules shall be defined in the Internal Regulations (Annex I).
2. EYCA is the sole owner of the EUROPEAN YOUTH CARD designative signs:
 - 2.1. The name/label/trademark “EUROPEAN YOUTH CARD” and its translations to language of the Members;
 - 2.2. The former name/label/trademark “EURO<26” including the old “Hercules Logo”;
 - 2.3. All other designative signs defined by EYCA as EUROPEAN YOUTH CARD signs to be used by Members.EYCA shall with best efforts seek to obtain adequate legal protection of and for the EUROPEAN YOUTH CARD-signs registrations.
3. Members shall use the EUROPEAN YOUTH CARD signs (e.g. as label, logo, name, firm name, trademark or domain name) for their EUROPEAN YOUTH CARD operations and activities respecting the regulations of EYCA.
Each Member shall enter into a written individual License Agreement with EYCA. Before the execution of such agreement, any prior use or registration of EUROPEAN YOUTH CARD signs heretofore is considered as a breach of EYCA’s ownership over signs.

MEMBERS

Article 4

1. Members of EYCA can be national or regional legal persons or entities bound to and pursuing the basic principles and aims as set forth in Article 2 herein above. Membership in EYCA is not restricted to the legal form of the member.
2. There shall be only one Member per territory defined by the General Assembly.
3. EYCA has Full and Associate Members.
Legal persons or entities having signed the License Agreement and fulfilled EYCA requirements for Full Members as defined in Internal regulation (Annex I) valid at the time are considered Full Members.
Legal persons or entities having signed the 1 year Licences Agreement and fulfilled EYCA requirements for Associate Members as defined in Internal regulation (Annex I) valid at the time are considered Associate Members.

Article 5

1. Full and Associate Members have the right and the obligation to:
 - 1.1. Issue the EUROPEAN YOUTH CARD and to operate related activities.
 - 1.2. Actively promote the values and objectives of EYCA and the EUROPEAN YOUTH CARD.

These rights will be exercised in their territory only, in compliance with EYCA's regulations valid at a time, as defined in the individual License Agreement.

2. Full Members may convey and assign the EUROPEAN YOUTH CARD and all related operations and activities for their territory to an affiliated organisation owned and under full control of the Member through a written Full Sub-License agreement. An organisation in which a Member has a majority share in the voting rights, is considered as affiliated organisation owned and under full control of the Member.

Full Sub-Licensing shall be done after approval of the Board.

Membership rights in EYCA will always remain with the Member.

Full Sub-Licensing to partners not fully controlled by a Member, and Full Sub-Licensing by Associate Members shall only be allowed in exceptional cases and on important grounds, upon a two-thirds decision by the Board of the Association.

Members have to assure that any Full Sub-Licensee complies with the all respective regulations and procedures of EYCA, as defined in the individual License Agreement.

3. Members may co-brand EUROPEAN YOUTH CARD signs with other own designative signs on their EUROPEAN YOUTH CARDS, and other own products related to EUROPEAN YOUTH CARD operations and activities, assuring the compliance to the European Youth Card Brand Book (Annex III).

Members may co-brand EUROPEAN YOUTH CARD signs with other designative signs owned or co-owned by a partner on other products and services only if related to EUROPEAN YOUTH CARD operations and activities. In such cases, the Member guarantees control over the use of EUROPEAN YOUTH CARD signs and over products and services.

Full Members may co-brand EUROPEAN YOUTH CARD signs, with designative signs owned or co-owned by a partner on cards issued by a Member, together with a partner or by a partner alone (Co-branded Cards).

Associate Members may co-brand the cards only after their prior request in writing is approved by the Board.

4. Members shall be responsible and ensure that their partners in EUROPEAN YOUTH CARD operations and activities, including (Full) Sub-Licensees, Co-Branding partners and outsources partners, act in accordance and comply with all relevant provisions and rules of the EYCA Regulations valid at the time.
5. Members shall use best efforts to provide, maintain and develop relevant and substantial benefits and services generally accessible to cardholders in all areas named in Article 2, line 3 above, and to constantly increase the quality and number of such benefits.

No benefit, discount or service shall be harmful or discriminative.

6. Members shall accept each valid EUROPEAN YOUTH CARD, and use best efforts to make available their discounts, offers and services to all holders of a EUROPEAN YOUTH CARD irrespective of the country or region of issuance, according to the rules of card-design, recognition and reciprocity at a time.
7. Members shall commit to the EYCA vision and values, striving that all resources made from EUROPEAN YOUTH CARD operations and activities by themselves or by their partners are reinvested therein.
8. In all EUROPEAN YOUTH CARD operations and activities, and especially in their relations with Full Sub-Licensees, Co-branding and outsourced partners, Members shall use best efforts to avoid conflicts of interests and to comply with the principle of the fair pricing of products and services.

Article 6

1. Full and Associate Members are partnered in five Members' Groups, in order to encourage cooperation and support between Members, and to facilitate participation, information and decision taking within the Association.
2. The composition of Members' Groups shall be defined by the General Assembly.

Member can request allocation to another Group. The General Assembly shall formally adopt allocation, if the new Members' Group accepted the Member upon its request.

New Associate Members shall be allocated to a Members' Group respecting the composition defined

by General Assembly (ref. Internal Regulations, Annex I).

3. The tasks, competences and working principles of the Members' Groups are determined in the Internal Regulations (Annex I).
4. Each Members' Group has the right to its representative to the Board of Administration.
The representative is appointed among persons having been nominated by at least one Full Member of this Group and applied for Board membership in due time.

ADMISSION TO MEMBERSHIP

Article 7

1. The Application for Full and Associate Membership is done in writing and as defined in the Internal Regulations (Annex I).
2. The General Assembly decides on admission of Full and Associate Members with simple majority on proposal of the Board of Administration.

EXERCISE OF MEMBERSHIP RIGHTS

Article 8

Membership rights are exercised by one or more representatives of the Member appointed and vested with respective power to act by the competent body of that Member.

SUSPENSION OF MEMBERSHIP

Article 9

1. Membership is suspended:
 - a) when Member is in financial arrears toward EYCA for more than 1 calendar year of the yearly contribution;
 - b) when the Board of administration suspends a member due to non-fulfilment of the quality criteria defined in the Quality Standards (Annex II);
 - c) when there is a term of appeal or an appeal pending, after the decision on exclusion of a Member.
2. To suspend a member two thirds of the Board Members present need to approve the suspension.
3. If suspended, Members have:
 - a) Access to the General Assembly and other events and activities organised by EYCA at their own cost;
 - b) Suspended voting rights during the period of suspension.

ENDING THE MEMBERSHIP

Article 10

1. Membership ends:
 - a) at notice of the Member (see Section 2 below);
 - b) by exclusion from Membership of EYCA (see Section 3 below).

2. Ending of membership by notice of the Member can only be declared in writing with due observance of a 6-month notice period, unless a shorter period is agreed by the Board.
3. Exclusion of a Full or Associate Member may be pronounced:
 - a) if a Member wrongfully violates or disregards obligations, standards and rules set forth in the Statutes, the License Agreement and the Annexes valid at a time; or
 - b) if a Member wrongfully violates or ignores decisions of EYCA; or
 - c) if EYCA cannot reasonably be required to continue the membership on important grounds, e.g. if a Member prejudices EYCA or any of its Members.
Exclusion shall only be pronounced if a Member does not discontinue the violation, (re)establish the correct situation and remedy the consequences of such violation, upon request of EYCA as defined by the Quality Standards (Annex II).
 - d) If the Member ceases to exist or to operate the EUROPEAN YOUTH CARD, or in any case with termination of the License Agreement;
4. Exclusion is the ultimate sanction only to be pronounced according to the regulations of EYCA, and only after all other measures provided by the regulations have failed. Procedures to exclude a Member are initiated by a decision of the Board of Administration to exclude such Member taken with a two-thirds majority of the Board members present.
5. The Member concerned and all the other Members will immediately be notified in writing of the proposal, stating the reasons thereof. The Member concerned and any other Member has the right to appeal to the General Assembly at the address of the EYCA Office within one month of receipt of the notification in writing, otherwise Membership ends upon expiration of this period. The Board shall inform the following General Assembly about any such endings of Membership.

Pending the term of appeal and pending an appeal, the Member is suspended. In exceptional circumstances, e.g. in cases of risk of damages or prejudices to EYCA or its Members, the Board of Administration may call upon adequate legal measures (e.g. provisional injunctions) to effect cessation of activities of the Member to prevent such damages or prejudices.

In case of an appeal, the exclusion must be confirmed by a majority of at least two-thirds of the votes cast at the General Assembly to become valid. In this case, Membership ends with the confirmation by the General Assembly.
6. When membership ends during EYCA's year of operation, the annual contribution remains due for the whole of the year.
7. Ending of membership automatically terminates the License Agreement between EYCA and the Member, and all rights to use EUROPEAN YOUTH CARD signs, and to promote and operate the EUROPEAN YOUTH CARD and all related activities, for/of the respective Member and its partners.

Irrespective of the grounds of ending the membership, the Member shall have no claims whatsoever for compensation.

STATUTORY BODIES

Article 11

The statutory bodies of EYCA are:

1. The General Assembly, hereafter called GA
2. The Board of Administration, hereafter called Board
3. The President of Association, hereafter called President
4. The Executive of Association, hereafter called Executive
5. The EYCA Youth Panel, hereafter called The Panel

GENERAL ASSEMBLY

Article 12

1. The General Assembly is vested with all powers of EYCA that are not by law or Statutes given to the Board or any other body of the Association.
2. Particularly, the following items are within the competence of the General Assembly:
 - a. the approval of the annual report and the accounts (balance, statement of income and expenditure) of the previous year;
 - b. elections or dismissals of Board Members and President;
 - c. any admission to Full or Associate membership;
 - d. any appeals against exclusion of Members;
 - e. any changes of the Statutes
 - f. any changes of the Annexes (Internal Regulations, the Quality Standards, the European Youth Card Brand Book and the European Youth Card Association Brand Book), the approval or modification of any other EYCA-regulations
 - g. (re-)location of an Office;
 - h. memberships of EYCA in other organisations
 - i. any cooperation with third parties of longer term or outside of Europe,
 - j. founding or acquisition of affiliate entities, strategic participations by share or partnerships;
 - j. any other item conveyed to the General Assembly by the Statutes or by other regulations of EYCA or submitted to it by the Board.
3. The Annual General Assembly is held once a year. The extraordinary General Assembly shall be held every time if Members representing at least one quarter of voting rights so request, or in case the Board deems justified to call for it.
4. Upon such request from Members, the Board is obliged to hold General Assembly within 2 months. The conditions for convening and decision-making by the extraordinary General Assembly shall be the same as in case of Annual General Assembly.

CONVENING THE GENERAL ASSEMBLY

Article 13

1. General Assemblies are convened by the Board. A written notification is sent to the Members at least one month before.
2. As a rule, items to be decided have to be announced and submitted by the Board or the Member to all Members latest 1 month before the General Assembly.

These items shall be sent together with the discussion/background papers and the proposals/conclusions of the Board or the proposing Member.

ENTRANCE AND VOTING RIGHTS

Article 14

1. Representatives of Full and Associate Members, Board Members and Office Staff have access to the General Assembly.

2. The General Assembly decides on access of persons other than those mentioned in Section 1 above.
Organisations wishing to introduce the EUROPEAN YOUTH CARD in their territory, organisations sharing the objectives of EYCA and/or related organisations that may contribute to the development of EYCA may be accepted as observers upon decision by the General Assembly. They may attend the General Assembly at their own expenses and without deliberation or voting rights.
3. Every Full Member has one to seven votes, depending on the number of holders of valid European Youth Cards reported in the previous year. The rules on the number of votes are defined in the Internal regulations (Annex I).
Associate Members have no voting rights. Associate Members admitted to Full Membership can exercise their voting rights after the admitting General Assembly.
4. Members can cast their votes by proxy by authorising another Member. The proxy must be in writing and must be presented to the EYCA office 48 hours before the start of the General Assembly.
One Member can only cast the vote of one absent Member.

CHAIRING, MINUTES

Article 15

1. General Assemblies are chaired by the President. If the President and the vice-Presidents are not present, one of the other Board members, to be appointed by the Board, will act as chairperson. If this method also fails, the General Assembly itself will appoint a chairperson.
2. Office shall keep the minutes of the items decided at a General Assembly. The minutes will be sent to the Members within 2 months and once they are signed by the President.

DECISIONMAKING BY THE GENERAL ASSEMBLY

Article 16

1. As a rule, decisions shall be taken on the basis of the proposals prepared one month in advance.
Decisions of the General Assembly are considered valid if simple majority of the Full Members are present or represented by proxy.
If such a quorum is not reached at the first General Assembly, a second General Assembly is convened maximum two months from the date of the first one with the same agenda.
A decision at this meeting will be considered valid whatever the number of Full Members present or represented, as long as it is taken with the majority required.
2. Except as provided otherwise in the Statutes or the compulsory provisions of the law, all decisions of the General Assembly are taken with a simple majority of valid votes cast.

Abstentions and votes cast in an invalid way are not counted.

The result of a voting or election is announced by the chairperson of General Assembly. The chairperson defines the proposal of decisions that are voted on without written proposals in advance.
3. For the election of the President and the Board members, the provisions of the Article 17 of this Statutes apply.
4. In case of a tied vote on any other issue than the election of the President and the election or confirmation of Board members, the proposal is rejected.
5. All voting and elections are made by raising the hand, unless President or any Member asks for other type of voting (casting the ballots/electronic voting).

6. Online voting can be launched by the Board between General Assemblies, for:
 - a) Admission of a new EYCA member into Associate Membership;
 - b) Adopting the financial plan and work programme for the following year;
 - c) In any other urgent case that needs a General Assembly decision during the year where the Board doesn't deem it justified to call for an extraordinary General Assembly.

To be valid at least half of the Full Members with voting rights need to participate in the voting. A simple majority of email votes sent is needed (abstention and invalidly sent votes are not counted), except on issues where the Statutes require a two third majority.

BOARD OF ADMINISTRATION, PRESIDENT AND EXECUTIVE

Article 17

1. The Board of Administration (hereinafter referred to as 'Board') is made by up to 10 members (hereafter referred to as 'Board Members'), plus the President.

A maximum of five Board members come as representatives of the Members' Groups (hereafter 'Group Board members'), and maximum five as "free" Board members, upon nomination by at least one Full Member.

If a Members' Group does not elect a person to become its Group Board member, or if a person elected by a Members' Group is not confirmed by the General Assembly, this Group's Board seat shall remain vacant.

The Board may allow observers at its meetings.

2. The application procedure and criteria for Board members and the President are defined in the Internal Regulations (Annex I).
3. All Board members including the President shall be bound by the governance principles defined in the Statutes and other respective EYCA regulations.

Group Board members are not representatives of the interests of the respective Members' group, but are responsible for bringing the needs of the Groups to the Board. All Board members shall govern EYCA in the best interest of the whole Association and all Members.

4. When applying for Presidency or for the Board, applicants shall fully disclose any potential or actual conflict of interests, e.g. any direct or indirect personal or economical stakes and interests in a Member's business or in the business of a partner of a Member or of EYCA.

In case of a conflict of interests arising during the term of a Board member (including the President), such conflict must be fully disclosed immediately. In such case, a Board member has to abstain from deliberations and decisions.

5. The composition of the Board should take into account an adequate representation of professional expertise in strategic and operative business fields relevant to EYCA, and an adequate representation of the diversity of the Members. There can be only one Board Member per territory as defined in the Internal regulations (Annex I).

Board members may be persons actually involved in the operations or governance of a Full Member, or persons who have been formally involved in an EYCA Member (so called semi-externals).

One Member can only nominate one Board Member (including the President).

6. The President and the free Board Members are elected and Group Board members are confirmed in General Assembly, for a term of 3 years. All Board and President elections are voted on by ballot (i.e. not by acclamation).

Board members (including the President) may be elected for a maximum of two consecutive terms. A Board member can run as President after having served two consecutive terms on the Board, whereas a President having served two consecutive terms cannot run for Board membership in the following term.

In case a Group Board member retires or does not fulfil his or her term, he/she may be replaced by the respective Group, after confirmation at the following General Assembly.

7. Board membership ends by:
 - a. resignation
 - b. decease.

Upon request by at least three Members, any Board member including the President can at any time be dismissed by the General Assembly, by two-thirds majority. E.g. in case governance principles and application criteria are not fulfilled anymore, raised conflict of interest, etc.

Resignation of Board Member must be submitted to the President in writing.

Article 18

1. The Board appoints among its members a first vice-President and a second vice-President with the special task of Treasurer, which need approval from the General Assembly. Together with the President, these three Board members form the Executive. The Board may for each of them appoint a replacement. The Executive monitors the daily activities of EYCA and prepares the meetings of the Board.
2. The Treasurer monitors the overall financial operations of EYCA, supported by the Office, and is responsible for financial plan, drafting and adjusting the budget of EYCA.

Article 19

1. The Board meets upon invitation of the President or any two Board members. Under normal circumstances the Board meets up to 4 times a year including the Board meeting immediately preceding the Annual General Assembly.
2. The Board decisions are considered as valid if simple majority of Board Members is present. The Director and – upon request of the President – other Office staff, shall be present at Board meetings without voting rights.
3. Except as otherwise provided in the Statutes, the Board decides by simple majority with a quorum of 50%+1 of Board members. In case of a tied vote, the President will have the casting vote.

Office keeps the minutes from the Board meetings. The final minutes are sent to the Members one month after the meeting.

Article 20

1. Within the aims and objectives of EYCA, the Board shall be responsible for the development of strategies, concepts and policies of and for EYCA to be adopted by the Members, and their execution. The Board is charged with and responsible for all activities, the finances and the management of EYCA within the regulations of EYCA and the decisions by its Members. The Board shall furthermore take all decisions conveyed to the Board by the Statutes or other regulations of EYCA. The Board may draw up rules of procedure for the management and the monitoring of the activities of EYCA.
2. The Board is authorised to delegate specified tasks to committees, which may also include non-Board members and external experts.
3. The Board is authorised to transfer the management of the activities of EYCA and other tasks to an Office, and to recruit a Director.

EYCA YOUTH PANEL

Article 21

1. The EYCA Youth Panel (hereinafter referred to as 'The Panel') is made by up to 11 Panel members selected amongst the European Card Holders.

The age of the Panel members should be between 18 and 30 years at the moment of the election.

The Panel members will be elected by all the EYCA members. The application procedure and criteria for the election will be decided by the Board of Administration.

2. The mandate of the Youth Panel is two years starting from the moment of the election. Members of the Youth Panel can be part of said Panel for two consecutive mandates maximum.

3. The main functions of the Youth Panel are:

- a. Building a strong online presence to promote European Youth Card programmes and opportunities amongst young people;
- b. Meeting the EYCA Board to directly contribute to the development of European Youth Card services and programmes;
- c. Running local or national actions to engage your peers in debates around European topics;
- d. Attend European youth events and promote the community of cardholders.

EYCA OFFICE

Article 22

The Office is charged with daily technical and administrative operations of EYCA, under the supervision of the Board.

Office tasks are as follows:

- a) Technical preparation of the General Assembly
- b) Launching the calls and voting processes upon decision of the Board
- c) Technical revision of the new applications for EYCA membership
- d) Preparation of the reports on Associate Members progress
- e) Keeping the records on all decisions, requests and any other issues in EYCA
- f) Any other task assigned by the Board.

Office tasks and activities may be conveyed to a separate legal entity owned or otherwise fully controlled by the Association.

REPRESENTATION AND POWER TO SIGN

Article 23

1. EYCA is represented by 1) the Board, 2) the President or 3) by any member of the Board.

2. The President and the Director are authorized to sign individually on behalf of the Association. Any other Board Member shall have power to sign for the Association under the limited power specified and confirmed in writing by the Executive.
The Executive may vest other persons with limited power to sign for singular or special tasks or transactions. Such power must in any case be specified and confirmed in writing.

FINANCING

Article 24

1. Full and Associate Members are obliged to pay an annual contribution, which is calculated as defined by General Assembly in the Internal regulations (Annex I).
2. The Board is permitted to grant total or partial exemption of financial obligations, on important grounds and upon request of the respective Member. The decision of the Board has to be taken unanimously.
3. Additional financing of EYCA may come from other sources, e.g. public or private funds, donations, sponsorships, etc.

ANNUAL REPORT

Article 25

1. EYCA's financial year is the calendar year (January 1 – December 31).
2. The Board is obliged to keep record of the capital of EYCA in a way that permits to assess at any time its credits and liabilities.
3. The Board shall report at an Annual General Assembly within six months after the end of EYCA's year on its activities in the previous year and will render an account, accompanied by a balance and a statement of income and expenditure drawn up as per December 31 of that year.
4. Approval of the Annual report by the General Assembly discharges the Board and the Director for the management during that year.
5. The Board is obliged to keep the reports as mentioned for seven years.

WORK PROGRAMME / BUDGET

Article 26

1. The Board shall make an annual work programme of the planned activities of EYCA and present it to the General Assembly before the respective year starts.
2. The Board will also present an overall annual budget of EYCA dedicated to the annual work programme at General Assembly. The budget must be approved by the General Assembly before the respective year starts.
3. According to the activities and the course of business during the year, the budget may be changed and adapted by the Board in the frame of the overall total of expenditures or in case additional expenditures are reasonably expected to be covered by the budgeted or additional income.

MODIFICATION OF STATUTES, DISSOLUTION

Article 27

1. A decision to modify the Statutes or to dissolve EYCA can only be taken by a General Assembly with a two-thirds majority of votes cast.

2. Proposal shall be presented in writing. Any modification of the Statutes proposed by the Board or a Member shall be presented to the Members at least 1 month before the meeting.

At the General Assembly, additional modifications can be made only within the frame of the proposed modifications.

3. A modification of Statutes is only valid after a civil deed is drawn up. EYCA Office shall notify the Members on completing the civil deed process.

Article 28

1. After the decision to dissolve EYCA, the Board is charged with the execution and settlement.
2. A distribution of goods after the settlement of accounts of EYCA will be to the benefit of an organisation sharing a similar goal. The Board is authorised to decide on the distribution of goods after the settlement of accounts of EYCA. Following the liquidation, the books, documents and other data carriers of the dissolved Member will remain in custody of the person designated for this purpose by the liquidators for the period described by law. In all other respects, the provision of Title 1, Book 2 of the Civil Code will apply to the liquidation.

LIABILITY OF MEMBERS

Article 29

For any obligations or debts of EYCA, only the assets of EYCA shall be liable. Members shall never be held liable.

ANNEXES

Article 30

1. The General Assembly shall draw up all Annexes to the Statutes, namely Internal Regulations, Quality Standards, European Youth Card Brand Book, European Youth Card Association Brand Book, License Agreement complete to the Statutes provisions.
2. For modifications of the Annexes, the provisions defined for changing the Statutes apply, but without the need to draw up a civil deed.