

GRANT AGREEMENT BETWEEN THE MADRID EMPLOYMENT AGENCY AND CESIE ETS - CENTRO EUROPEO DI STUDI E INIZIATIVE FOR THE EXECUTION OF THE INITIAL AND MOBILITY PHASES, FINAL REPORT AND DISSEMINATION OF PROJECT ESF-SI-2022-ALMA-01-0027 – ALMADRID.

BETWEEN

On the one hand: the Madrid Employment Agency, represented by Mr José Anierte Rueda in his capacity as Manager, with Tax ID P7807907F and domiciled for the purposes of this Agreement at Paseo de Pontones number 10, 28005 Madrid, pursuant to Article 15.1 c) of the Agency's Bylaws (B.O.C.M. No 154/2004, of 30 June).

On the other hand, CESIE ETS, with Tax Code 97171570829 and registered office at Via B. Leto, 1 - 90040 - Trappeto (Palermo), represented by Mr. Vito La Fata in his capacity as President and Director, exercising his representative powers granted by public deed on 12 December 2023, before the notary of Palermo, Italy, Letizia Russo, with index number 46565 and case number 18797.

Acting in the exercise of their functions and their capacity as representatives, and in the mutual recognition of the necessary legal capacity to enter into this agreement,

HEREBY DECLARE

FIRST.- The Employment Agency of Madrid, a local autonomous body attached to the Government Department of Economy, Innovation and Housing of the City Council of Madrid, has the purpose of managing municipal employment policies through labour intermediation, orientation and training for unemployed individuals, as well as promoting stable and quality employment.

The Madrid Employment Agency is authorised to act as a Placement Agency for the exercise of labour intermediation in accordance with the terms of Royal Decree 1796/2010, of 30 December, which regulates placement agencies. It is thus authorised to carry out labour intermediation activities in order to increase job opportunities for the unemployed, as well as to provide employers with the most appropriate workers for their requirements and needs.

As stipulated in its Statutes (B.O.C.M.[Official Gazette of the Community of Madrid] no. 154/2004, of 30 June), its functions will be carried out both through its own actions and through cooperation and agreements with other public administrations and public and private entities.

SECOND.- CESIE ETS, founded in 2001 and inspired by the work and theories of sociologist Danilo Dolci, firmly believes in cross-cultural, cross-sectoral collaboration. It aims to contribute to the active participation of individuals, civil society, and institutions towards collective educational growth, with respect for ethics and human development.

CESIE ETS is currently working on the implementation of more than 120 projects in over 80 countries with the support of numerous institutions and organisations. CESIE ETS supports and promotes educational, training, and mobility activities aimed at young people. To this end, it uses non-formal education strategies to prepare,

Información de Firmantes del Documento

JOSÉ ANIERTE RUEDA - GERENTE AGENCIA PARA EL EMPLEO DE MADRID
URL de Verificación: https://servint.madrid.es/VECSV_WBCONSULTAINTRA/VerificarCove.do

Fecha Firma: 09/07/2024 10:05:49
CSV : 16VZJ6MQ6VLMHQEL



execute and supervise projects targeting youth, conducted at local, European, and international levels.

THIRD.- ALMA (Aspire-Learn-Master-Achieve) is a European active inclusion initiative aimed at integrating disadvantaged young people aged 18 to 29 who are not in education, employment or training (NEETs) through mobility. Its legal basis is the ESF+ Regulation (EU) No 1057/2021 and the Structural Funds Regulation (EC) No 1060/2021.

Its objective is to assist disadvantaged young people in finding their path to the labor market and integrating into society by combining support for education, vocational training, or employment in their home country with a work-related learning experience in another EU country.

ALMA offers disadvantaged young people advice in their home country, followed by a supervised work-related learning experience in another EU Member State, aiming to support their integration into the labor market and society in their home country.

ALMA projects consist of three phases:

- Preparation: participants receive intensive and tailored training in their home country to prepare them for a stay abroad.
- Mobility: participants spend 2 to 6 months in another EU Member State, integrated into the work environment of a company.
- Follow-up: upon their return, ongoing support guides them to use their newly acquired skills to secure employment or further education in their home country.

FOURTH: The Madrid Employment Agency has submitted a project proposal as the lead organisation with a budget of €590,164.41 and has been awarded a grant of €472,131.52 (80% ESF+ funding). The subsidised project, named Project ESF-SI-2022-ALMA-01-0027 — ALMADRID, includes the participation of CESIE ETS as a transnational partner and host organisation, the Coordinating Association for Children's and Youth's Free Time in Vallecas, which works with, among other groups, socially excluded youth, as well as the Government Area of Social Policies, Family and Equality of the Madrid City Council. The Employment Agency also contributes 20% of its own funds (118,032.89) to the subsidised project. The project duration is 18 months, starting on 2 October 2023 and end on 2 April 2025.

The project will consist of two phases:

- Phase 1, which will include the sharing of tasks and responsibilities between the institutions involved in the project; the identification of transnational partners (at least one) in the host Member State.

- Phase 2 will include:

- * Selection of project participants (target group)
 - * Drawing up a plan of activities for the participants and organising preparatory activities for their successful travel abroad
 - * Mobility of participants
 - * Follow-up of participants on their return from the host country
 - * Identifying the strengths and weaknesses of trip
 - * Dissemination of information on ALMA opportunities
 - * Preparation of a final report

Información de Firmantes del Documento

JOSÉ ANIORTE RUEDA - GERENTE AGENCIA PARA EL EMPLEO DE MADRID
URL de Verificación: https://servint.madrid.es/VECSV_WBCONSULTAINTRA/verificarCove.do

Fecha Firma: 09/07/2024 10:05:49
CSV : 16VZJ6MQ6VLMHQEL



The project plans to involve 2 groups of 8 young people, with an appropriate number of reserves at the discretion of the Madrid Employment Agency, to form the group in case of absence, abandonment or withdrawal of other participants.

This grant agreement focuses particularly on the transnational mobility phase of the ALMA project between the Madrid Employment Agency as the sending project promoter and CESIE ETS as the transnational partner and host organisation.

FIFTH.- The Madrid Employment Agency and CESIE ETS enter into this grant agreement to cover all key aspects of the setup and execution of the stay abroad.

Based on the aforementioned considerations, the parties hereby enter into the following grant agreement, in accordance with the following

STIPULATIONS

FIRST.- The purpose of this grant agreement is to provide a direct subsidy in accordance with Article 22.2.c) of Law 38/2003, of November 17, General Subsidies Law. This agreement establishes collaboration between the Madrid Employment Agency as the project promoter and CESIE ETS as the transnational partner and hosting organization for the implementation of the transnational mobility phase of Project ESF-SI-2022-ALMA-01-0027 — ALMADRID, addressing all key aspects of the installation and execution of the stay abroad for disadvantaged youth participants.

This agreement with CESIE ETS results from the Grant Agreement for *Project ESF-SI-2022-ALMA-01-0027 — ALMADRID*, signed between the European Social Fund Agency, under the powers delegated by the European Commission, and the Madrid Employment Agency as the beneficiary.

SECOND.- The Madrid Employment Agency will act as the leader of the ALMADRID Project, being the formal beneficiary of the grant and, therefore, solely responsible to the managing authority for the execution of activities and submission of financial reports.

For the execution of the action subject to this agreement, the Madrid Employment Agency, as the beneficiary, assumes the following commitments:

- Design and coordinate the participant selection process.
- Develop the project execution plan, including the establishment and review of objectives.
- Manage the execution of all planned project activities.
- Organise and support the work of technical staff responsible for executing planned actions.
- Oversee the implementation of specific and complementary training activities.
- Perform internal and external representation of the project.
- Coordinate, generate and transmit information to stakeholders involved in the project.
- Ensure proper financial management and evaluation of the programme.
- Any other tasks assigned within the project framework.

Additionally, the Agency, as the project operator, will finance all costs of the mobility phase.

THIRD.- CESIE ETS will act as a transnational partner and host organization for participants in *Project ESF-SI-2022-ALMA-01-0027 — ALMADRID*.

Información de Firmantes del Documento



JOSÉ ANIORTE RUEDA - GERENTE AGENCIA PARA EL EMPLEO DE MADRID
URL de Verificación: https://servint.madrid.es/VECSV_WBCONSULTAINTRA/VerificarCove.do

Fecha Firma: 09/07/2024 10:05:49
CSV : 16VZJ6MQ6VLMHQEL



FOURTH.- The Madrid Employment Agency will provide CESIE ETS with the funding for executing *Project ESF-SI-2022-ALMA-01-0027 — ALMADRID* from the funds obtained from the awarded grant.

A certificate issued by the Economic and Budgetary Regime Service will be provided by the Agency to verify that it has no pending subsidies to be reimbursed.

CESIE ETS must also, through a responsible declaration by the entity's legal representative, declare that it is not subject to any prohibitions stated in sections 2 and 3 of Article 13 of Law 38/2003 of 17 November on General Subsidies, nor in any of the exclusion situations provided in Regulation (EU, Euratom) 2018/1046 of the European Parliament and the Council, of 18 July 2018, and undertake to inform the Madrid Employment Agency immediately if any situation arises that could compromise the impartial and objective application of this Agreement due to reasons of family, affection, political or national affinity, economic interest or any other direct or indirect personal interest ("conflict of interest").

This contribution should cover all direct or associated expenses related to CESIE ETS's activities under this Grant Agreement. Associated costs will be 10% of the direct costs, as established by the General Subsidies Law.

Eligible expenses under the ALMA programme include costs related to the following project phases:

- partner search and project preparation;
- recruitment, selection and preparation of participants;
- the stay abroad;
- follow-up.

The different types of expenses can be categorised as:

- Costs related to individual participants (e.g., travel, accommodation, subsistence, insurance and social security).
- Costs related to educational and labour market activities (e.g., recruitment, preparation, supervision, job placement and reintegration into the labour market).
- Organisational costs (e.g., partner search, project preparation, management during project execution, meetings, administration, expert advice, translation, and interpretation and rental of facilities).

The economic contribution of the Madrid Employment Agency to CESIE ETS for the execution of this grant agreement amounts to €235,246.36, charged to the budget item 503/140/241.05/489.01 of the Madrid Employment Agency's budget. This sum is distributed as follows: €188,197.09 charged to the 2024 budget and €47,049.27 charged to the 2025 budget, subject to the incorporation of residuals.

The contribution will be made effective through transfers to the account determined by CESIE ETS after signing the agreement, in four partial payments, as follows:

July 2024: for activities conducted from 1 January 2024, to the date of submission of the partial payment request, up to a maximum of €117,623.18, following the signing of this grant agreement.

Información de Firmantes del Documento



JOSÉ ANIORTE RUEDA - GERENTE AGENCIA PARA EL EMPLEO DE MADRID
URL de Verificación: https://servint.madrid.es/VECSV_WBCONSULTAINTRA/VerificarCove.do

Fecha Firma: 09/07/2024 10:05:49
CSV : 16VZJ6MQ6VLMHQEL





September 2024: for activities conducted from the previous payment request date to the submission date of the second partial payment, provided the amount of €117,623.18 was not exhausted in the first partial payment, with this total resulting from the sum of the first and second partial payments.

November 2024: for activities conducted from the previous payment request date to the submission date of the third partial payment, up to a maximum of €70,573.91.

- At the end of the project in 2025: for activities conducted from the previous payment request date to the project's completion date, up to a maximum of €47,049.27.

All costs related to participants' mobility and the hosting organisation's services for organising and executing the stay abroad will be covered by the sending project.

The mobility experience and the educational programme in the host country will entail the following direct costs:

- Daily living expenses of participants while they stay abroad.
- Local transport costs during the stay.
- Insurance.
- The educational programme during the stay (outings, special events, etc.).

Regarding other costs that CESIE ETS may incur as the hosting organisation in relation to the project activities' execution, these include:

- Administration
- Office supplies
- Communication (postage, telephone and electronic data transfer)
- Identifying placements
- Follow-up of participants
- Induction courses
- Rental and maintenance of facilities.
- Teaching activities and associated staff costs
- Teaching materials
- Documentation of learning outcomes.

The budget for activities in the different project phases is detailed in Annex I of the Agreement.

FIFTH.- All expenses linked to the execution of the preparation and transnational mobility phases of Project ESF-SI-2022-ALMA-01-0027 — ALMADRID are considered justifiable and must be justified within 60 calendar days from the project's completion.

The project expenses include only the costs necessary for its execution. Salaries have been calculated based on the standard salaries paid by the institutions, and the prices for required services have been determined by surveying potential providers and selecting an average price. Mobility costs have also been calculated using fixed rates.

This demonstrates that the budget indicated in **Annex I** represents necessary, realistic and reasonable costs. The specific financial breakdown agreed upon is set in Annex I of this Agreement, and CESIE ETS will be responsible for its own activities and costs, assuming responsibility for any improper cost allocations, necessary contributions, etc.

Información de Firmantes del Documento



MADRID

JOSÉ ANIORTE RUEDA - GERENTE AGENCIA PARA EL EMPLEO DE MADRID
URL de Verificación: https://servint.madrid.es/VECSV_WBCONSULTAINTRA/VerificarCove.do

Fecha Firma: 09/07/2024 10:05:49
CSV : 16VZJ6MQ6VLMHQEL



CESIE ETS will submit a final report on the transnational mobility phase of the project to the Madrid Employment Agency, including an explicit mention of the objectives and results obtained, along with a cost liquidation report. Additionally, interim reports will be submitted as requested by the Madrid Employment Agency to monitor the actual progress of activities, and work meetings will be scheduled as required by the Agency.

If the justified expenses are less than the budget, CESIE ETS must reimburse the Madrid Employment Agency for the advance payments received for financing. Any unjustified delay in this reimbursement will incur the corresponding interest on arrears, as established in Article 147 of Regulation (EU) 1303/2013.

SIXTH.- To follow-up, control and coordinate the planned actions under this grant agreement, as well as resolve any issues that may arise during its validity regarding interpretation and compliance, a follow-up committee will be established. This committee will consist of two members designated by the Madrid Employment Agency and two by CESIE ETS. The committee will follow the provisions for collegiate bodies as outlined in Articles 15 to 22 of Law 40/2015, of 1 October, of the Legal Regime of the Public Sector. The committee must be constituted and hold its first meeting within one month from the signing of this Agreement by both parties.

The committee will meet as deemed necessary and, in any case, whenever one of the parties requests it, to review the actions and activities carried out under this agreement and resolve any incidents that may arise.

The follow-up committee will be composed of four members, two proposed by the Employment Agency, with one serving as the president, and two proposed by CESIE ETS. Each member will have an alternate designated. One member will act as the committee secretary. The committee's decisions will be made by majority vote, and in case of a tie, the Chairman's vote will be decisive.

Follow-up and evaluation activities will include regular meetings to discuss practical aspects and potential problems, and weekly reports on activities and achievements.

SEVENTH.- The Madrid Employment Agency and CESIE ETS may use information from the actions under this agreement for dissemination through media, with the prior consent of the other party.

All actions derived from this agreement's development will visibly feature the logos of the signing entities.

EIGHTH - This Grant Agreement does not entail any personal data processing assignment; however, both parties commit to complying with Regulation (EU) 2016/679 of the European Parliament and the Council, of April 27, 2016, on the protection of natural persons concerning personal data processing and the free movement of such data, and the Organic Law 3/2018, of 5 December, on the protection of personal data and guarantee of digital rights. Each party will be solely responsible for the data it collects, processes, and stores. If either party accesses personal data held by the other party, it must be in accordance with the legal provisions governing personal data protection and the instructions given by the data controller.

NINTH: Some of the main risks that may arise during the mobility phase and project implementation include:

- Security risks: Personal safety in unfamiliar areas, risk of crime, and political or social stability of the host country.
- Cultural and social risks: Challenges related to cultural shock, differences in social norms, and potential discrimination or prejudice. These can affect the emotional and mental well-being of young people.

Información de Firmantes del Documento

JOSÉ ANIORTE RUEDA - GERENTE AGENCIA PARA EL EMPLEO DE MADRID
URL de Verificación: https://servint.madrid.es/VECSV_WBCONSULTAINTRA/VerificarCove.do

Fecha Firma: 09/07/2024 10:05:49
CSV : 16VZJ6MQ6VLMHQEL





- Legal and compliance risks: Differences in laws and regulations.
- Logistical risks: Issues with transportation, accommodation, or itinerary planning, which may disrupt or interrupt the trip.
- Participant dropout from the project.

To mitigate these risks, both CESIE ETS and the Madrid Employment Agency will undertake the following actions:

- To ensure the accommodation for young people is suitable and in a safe environment, the beneficiary will visit Palermo before the mobility phase to inspect the facilities.
- Communication:
 - o Establish a regular follow-up system with mentors and tutors.
 - o CESIE ETS will ensure that mentors and tutors have the necessary skills to support the youth and address any cohabitation or adaptation issues that may arise. Prior to the mobility phase, CESIE ETS must provide the beneficiary with a report on the individuals who will serve as mentors and tutors, detailing their training and professional experience, along with basic information about them.
 - o CESIE ETS will submit a monthly progress report, including information on the project's implementation, to maintain continuous monitoring during its execution.
- If significant differences exist between applicable laws in Italy and Spain, CESIE ETS will immediately inform the beneficiary, and Spanish regulations will apply.
- If any logistical problems arise in the host country, Italy, CESIE ETS must immediately inform the partner and provide an alternative solution for the individuals involved in the project.
- If any participants drop out of the project, the beneficiary will turn to the other candidates from the initial phase who were not selected for mobility. CESIE ETS must ensure the proper reception of new participants by providing assistance and support with any necessary procedures in the host city.

TENTH.- For any litigious issues that may arise, the competent jurisdiction is the contentious-administrative courts of Madrid.

ELEVENTH.- This is a Grant Agreement, not a contract, due to the absence of opposing interests, and it is the usual instrument for channelling direct grants. CESIE's role is to collaborate in the execution of the Grant Agreement by facilitating the achievement of a shared goal: enabling participant mobility to receive better training and improve their future employment prospects. These activities are not for profit but aim to promote this common goal.

This Grant Agreement is administrative in nature and will be governed by the provisions of Law 40/2015 on the Legal Regime of the Public Sector, Law 22/2006 of July 4 on the Capital Status and Special Regime of Madrid, and Law 7/1985 of 2 April regulating the Bases of the Local Regime. It will also comply with the current subsidy regulations governed by Law 38/2003 of 17 November, General Subsidies Law, and its implementing regulations. According to Article 6.2 of Law 9/2017 of 8 November on Public Sector Contracts, this agreement is excluded from its scope of application.

In any case, and in accordance with Article 4 of Law 9/2017 of 8 November on Public Sector Contracts, any doubts or gaps in the interpretation and execution of this agreement will be resolved by applying the principles contained in that law.

Información de Firmantes del Documento



MADRID

JOSÉ ANIORTE RUEDA - GERENTE AGENCIA PARA EL EMPLEO DE MADRID
URL de Verificación: https://servint.madrid.es/VECSV_WBCONSULTAINTRA/VerificarCove.do

Fecha Firma: 09/07/2024 10:05:49
CSV : 16VZJ6MQ6VLMHQEL



This Grant Agreement complies with applicable regulations, particularly Regulation (EU) 2021/1057 of the European Parliament and the Council of 24 June 2021, which establishes the European Social Fund Plus and repeals Regulation (EU) No 1296/2013 and Regulation (EU, Euratom) 2018/1046 of the European Parliament and the Council of July 18, 2018. It also aligns with Regulation (EU) No. 1303/2013 of the European Parliament and the Council of 17 December 2013, which lays down common provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund, the European Agricultural Fund for Rural Development, and the European Maritime and Fisheries Fund, as well as general provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund, and the European Maritime and Fisheries Fund, repealing Council Regulation (EC) No 1083/2006. Additionally, it adheres to Law 40/2015 on the Legal Regime of the Public Sector, Law 22/2006 of 4 July on the Capital Status and Special Regime of Madrid, Law 7/1985 of 2 April regulating the Bases of the Local Regime, and Law 38/2003 of 17 November, General Subsidies Law.

TWELFTH.- Should it be necessary to modify any of the characteristics of this Grant Agreement, it will be done through an express written agreement by both parties.

THIRTEENTH.- This agreement will take effect from the date of signature by the last of the two participating parties until the implementation, execution, evaluation, and payment of the balance for *Project ESF-SI-2022-ALMA-01-0027 — ALMADRID*, which began in October 2023. The agreement will remain valid until all expenses are fully justified, and in any case, until 2 June 2025, which is the latest date for submission of the justification. However, expenses that clearly pertain to the nature of the grant and were incurred before the formalisation of this agreement, provided they are duly justified and were incurred from 1 January 2024, can be charged to this grant agreement.

Additionally, the following deadlines must be considered:

- Confidentiality: 5 years after final payment
- Record maintenance: 5 years after the final payment Revisions: up to 5 years after the final payment
- Submission of audits: up to 5 years after the final payment
- Extension of conclusions from other Initiative Grants concerning this Grant: up to 5 years after the final payment
- Impact evaluation: up to 5 years after the final payment.

This term of validity is established without prejudice to either party terminating it by giving the other party a minimum of two months' notice before the intended termination date. Furthermore, it can be terminated at any time by a reasoned resolution, mutual agreement of the parties, or for any of the termination causes provided in Article 51 of Law 40/2015, of 1 October, on the Legal Regime of the Public Sector that apply.

Termination of the grant agreement under the provisions of this clause or as required by law will not entitle the terminating party to indemnify the other party, regardless of the reason. If the transnational mobility phase of the project is underway, efforts will be made, where possible, to ensure that termination occurs after the completion of the participants' stay abroad.

The parties will not be liable for total or partial non-compliance with the obligations arising from the agreement if this is due to a fortuitous event or force majeure. In such cases, the agreement may be suspended for the period required by the fortuitous event or force majeure. If this period exceeds six months, the agreement will automatically terminate.

Información de Firmantes del Documento

JOSÉ ANIORTE RUEDA - GERENTE AGENCIA PARA EL EMPLEO DE MADRID
URL de Verificación: https://servint.madrid.es/VECSV_WBCONSULTAINTRA/VerificarCove.do

Fecha Firma: 09/07/2024 10:05:49
CSV : 16VZJ6MQ6VLMHQEL





FOURTEENTH: In addition to the preceding articles, the Agency for Employment of Madrid and CESIE ETS accept and will fully comply with the articles of Grant Agreement No. ESF-SI-2022-ALMA-01-0027 and the communicated programme rules. Regarding the financial responsibilities, recoveries, and indemnifications, if applicable, these will be governed by Article 147 of Regulation (EU) 1303/2013.

In witness whereof, both parties have signed this agreement.

Signed electronically

THE MANAGER OF THE MADRID
EMPLOYMENT AGENCY

José Aniorte Rueda

Signed electronically

THE CHAIRMAN AND DIRECTOR OF ETS
CESIE

Vito La Fata



Información de Firmantes del Documento



MADRID

JOSÉ ANIORTE RUEDA - GERENTE AGENCIA PARA EL EMPLEO DE MADRID
URL de Verificación: https://servint.madrid.es/VECSV_WBCONSULTAINTRA/VerificarCove.do

Fecha Firma: 09/07/2024 10:05:49
CSV : 16VZJ6MQ6VLMHQEL



ANNEX I

ACTIVITIES - CESIE ETS	GRANT
STARTING PHASE: Establishment of PARTNERSHIPS	€4,183.77
IMPLEMENTATION PHASE - PREPARATION: Recruitment, design of procedures and methodologies, and training:	€27,964.16

- Find suitable host companies where participants will carry out their work-related learning experience.
- Assign a mentor in each host company who will oversee the participant's learning pathway
- Attend regular meetings with the coordinator
- Prepare details about the work plan and share them with the coordinator to facilitate the selection process
- Participate in the individual selection process of participants with the coordinator
- Host the project coordinator in Palermo for the pre-mobility visit
- Prepare evaluation and follow-up forms to be used before, during, and after the mobility
- Prepare an informative brochure about Palermo (Italy) for the participants
- Organise training for the arrival of the participants
- Participate in the preparatory visit in the participants' country to get to know them in advance, etc.
- Prepare for the mobility (apartment rentals, language course reservations, mentor identification, etc.)

IMPLEMENTATION PHASE - MOBILITY	€161,958.08
---------------------------------	-------------

- Provide adequate accommodation (one or two-room apartment with kitchen), where they have the opportunity to prepare their meals
- Provide food and pocket money
- Plan possible administrative costs of the contract with the host companies
- Provide local transport for work placements (if necessary)
- Provide 40 hours of intensive language training at the language school or by a professional language teacher
- Airport pick-up and drop-off
- Provide a mentor to oversee the learning process from start to finish
- Organise monthly individual and group sessions to carry out the evaluation (CESIE ETS will develop an evaluation form with monitoring indicators for the evaluations. These indicators will be used in the final report to check learning progress).
- Organise non-formal education workshops/trainings related to employability, self-reflection, digitalisation and key competences (workshops will be led by experts and organised during the working week).
- Organise different cultural activities
- Promote project dissemination activities (social networks, articles, etc.)

IMPLEMENTATION PHASE - MONITORING AND EVALUATION	€34,556.99
--	------------

- Support the coordinator with their expertise and the evaluations to be carried out during the mobility.
- Collect the evaluations from the host companies and prepare a short report on the participants' experiences, which will contribute to the final evaluation and the preparation of the Final Report.
- Provide indicators to measure the improvement of self-esteem, social skills, digital skills, etc.
- Contribute to the follow-up of project evaluations.

Información de Firmantes del Documento



**FINAL REPORT****€1,547.79**

- Contribute to the final report through evaluation meetings (online and/or on-site) with all regional partners and the coordinator. Preparation of a summary for the final report on the "lessons learned" from the project at regional level, formulation of recommendations at regional level based on the lessons learned from the project, preparation of a future plan for the implementation of similar types of projects at regional level.

DISSEMINATION: Dissemination of experiences and good practices**€5,035.57**

- Support the implementation of the project's communication and dissemination activities.
- Promote the project through CESIE ETS's different social media (Facebook, website, Instagram, etc.).
- Ask participants to write a short article about their experiences, which will be published on CESIE ETS's website.
- Publish all information related to the project on CESIE ETS's website and other social networks

TOTAL CESIE ETS BUDGET**€235,246.36****CESIE ETS PAYMENT SCHEDULE**

jul-24	nov-24	final project	TOTAL
€117,623.18	€70,573.91	€47,049.27	€235,246.36

Información de Firmantes del Documento**MADRID**

JOSÉ ANIORTE RUEDA - GERENTE AGENCIA PARA EL EMPLEO DE MADRID
URL de Verificación: https://servint.madrid.es/VECSV_WBCONSULTAINTRA/VerificarCove.do

Fecha Firma: 09/07/2024 10:05:49
CSV : 16VZJ6MQ6VLMHQEL

