

The original text of this call has been written in Spanish and translated into English, but only the Spanish version is considered official and prevails for purposes of interpretation thereof.

CALL FOR FELLOWSHIPS FOR GUEST RESEARCHERS' STAYS AT UNIVERSITIES AND PUBLIC RESEARCH ORGANIZATIONS OF THE REGION OF MURCIA ("JIMÉNEZ DE LA ESPADA" REGIONAL PROGRAMME FOR MOBILITY, COLLABORATION AND KNOWLEDGE EXCHANGE. ACTION PLAN 2024)

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First. Object and Purpose.

1.1.-In accordance with the bases approved by Order of March 28, 2018 (BORM #79, of April 7th 2018) amended by the order dated 13 May 2019 (BORM #110, of May 15th 2019) of the Regional Ministry for Employment, Universities, Enterprise and Environment, by Order of the Regional Minister for Enterprise, Employment, Universities and Spokesperson of 7 July 2022 (BORM # 156, July 8th 2022), and with the Action Plan and Contract-Programme for 2024, this

call is intended to promote researchers mobility, the acquisition of new knowledge, techniques and skills in research teams of the Region of Murcia, the scientific exchange and the internationalization of the science and technology system through the financing of visits by researchers with proven experience, linked to renowned foreign research centres, who will develop their activity in a university or public or non-profit private research centre, based in the region of Murcia.

1.2.-The aim of these fellowships includes the following:

- a) To attract researchers with accredited experience and professional careers from international research centres to universities and research centres in the Region of Murcia;
- b) To strengthen the research lines of the host groups and organizations;
- c) To update knowledge or to learn new research techniques and methods for the host groups and organizations;
- d) To generate lasting associations with the home teams and centres of the researchers awarded the fellowships.

1.3.-This call and its regulatory bases are part of the Sub-programme for the Attraction of Visiting Researchers included in the Seneca Foundation's Action Plan for 2024. They are included in the Contract-Programme for 2024, signed on April 24th 2024 (Operational Area 35-0-24-FUND-A03: Mobility, Collaboration and Knowledge Exchange, Line: 35-0-24-FUND-A05-L02: Sub-programme for the Attraction of Visiting Researchers, Objective: 35-0-24-FUND-A05-L02-OB01).

Second. Beneficiaries.

2.1.-These fellowships are aimed at researchers with PhD degree obtained prior to December 31, 2016 with accredited international experience and research careers.

2.2.-The date on which the doctoral degree was obtained shall be understood to be the date of defence and approval of the doctoral thesis. In the case of applicants who hold more than one doctorate, the requirement relating to the date of obtaining the doctorate will always refer to the first of the doctorates obtained.

2.3.-Those who are affected by any of the causes of incompatibility or prohibition to obtain the condition of beneficiary of subsidies established in Article 13, paragraphs 2 and 3, of Law 38/2003, of 17 November, General Law on Subsidies, may not be beneficiaries of this aid.

Third. Applicants and hosting research groups.

3.1.-Researchers who, at the time of submission of the application, meet the following requirements are eligible to apply for grants under this call:

1. Having obtained the PhD degree prior to December 31, 2016. The date of award of the PhD degree will be understood to be the date of defence and approval of the doctoral thesis.

2. An accredited civil service or contractual relationship as teacher or researcher, with a renowned foreign research centre, which should remain in effect during the time of the visit. If the proven relationship with a research centre is terminated, the application will be excluded and, if granted, it will be revoked.
3. A proven international research experience, with relevant and recent contributions in the research line to be developed during the visit in the region of Murcia. The proposed activity must represent an original, effective and meaningful contribution to the research carried out by the hosting group.
4. Not to have carried out a stay, neither in 2022, 2023 nor during the elapsed part of 2024, in centres of the Region of Murcia by means of an aid granted with charge to the call "Ayudas a la Realización de Estancias de Investigadores Visitantes" of the Regional Programme "Jiménez de la Espada" of the Seneca Foundation.
5. In the case of Spanish researchers, not having resided in Spain in the last 5 years.

3.2.- Requirements to be met by the lead researcher of the project in which the visiting researcher will work.

1. To have a civil service or contractual relationship for teaching or research, full-time and with exclusive dedication, with a university or public or not for profit private research centre, based in the region of Murcia, which must be effective during the whole visit at least.
2. To be the lead researcher of a research project obtained through a competitive public call for proposals. The activity to be carried out by the visiting researcher must be directly related to one of the lines of research of the receiving team.

3.3.-No research group of a university or public research body may host more than one guest researcher based on these fellowships. When two or more proposals are submitted from the same research group, they shall all be excluded.

3.4.-All requirements must be met at the time of submission of the application and must be maintained and, where applicable, proven both at the start date of the stay and throughout the duration of the stay.

Fourth. Characteristics of the activities to be carried out by the beneficiaries.

The proposed activity, as well as the research or innovation on which it is based, shall comply with the provisions of international principles and declarations and existing regulations on human rights, biomedicine, bioethics, the use of genetically modified organisms or biological agents, human and animal experimentation, biosecurity, biological safety, environmental protection, natural heritage and biodiversity, historical and cultural heritage and data protection or any other subject to specific regulations. The entities or organizations in which the activity is developed are responsible for ensuring compliance.

Fifth. Duration and conditions of the visit.

5.1.-The duration of the stay shall be a minimum of three months and a maximum of six months, and will be subject to the following conditions:

1. It must necessarily take place during the period from 1 June 2024 to 30 September 2025. The stay must coincide with the periods of scientific activity at the host centres, with August being considered as a non-business month. However, Fundación Séneca may authorise the development of the stay during these months when it is accredited in the invitation certificate (Section 6.4 letter d) point 5) that the full scientific activity of the receiving team continues during this period.
2. The stay will develop uninterruptedly, except by force majeure or fortuitous circumstances duly accredited and authorized by the Fundación Séneca. The stay will be on a full-time basis, and will imply geographic and academic mobility with respect to the beneficiaries' places of employment, with an effective change of habitual residence and presence at the receiving centre for the entire duration of the stay
3. The stay must be carried out in a university or public or private non-profit research centre located in the Region of Murcia, in full compliance with its operating rule.
4. The aim of the internship will be to conduct original research work to promote the consolidation, growth and internationalization of research fields undertaken by the host team, and scientific collaboration shall benefit from its development and results.
5. The applicant must have the authorisation of the centre to which he/she belongs, and the formal invitation of the lead researcher of the research project, endorsed by the vice-rector for research of the university or the legal representative of the research centre to which the said team belongs.
6. The start date of the stay proposed in the application may not be modified, except for duly justified exceptional reasons, which must be previously authorised by the Seneca Foundation. Under no circumstances will extensions to the start and end dates of the stay be authorised for a period of more than two months. The actual period of the stay may not extend beyond 30 September 2025.
7. Anyone who has not duly justified the development of the activity financed under previous calls of this or any other programme of the Seneca Foundation, or who has failed to comply with any other obligation deriving from the same, including any mention of sponsorship in the results derived from the financed activity, may not be a beneficiary of these grants.

5.2.-The proposals will be developed in accordance with the work plan submitted by the applicants and must lead to the obtaining of specific and measurable results in the maximum period indicated.

Sixth. Submission of applications.

6.1.-Electronic site. Formalization of the application and application processing requires that the applicant fills in their personal and professional data, related to the activity to be undertaken during the stay, and all other necessary information, at the electronic site

pertaining to the Fundación Séneca -Agency for Science and Technology of the Region of Murcia (www.fseneca.es).

6.2.- Registration required. Registration will be carried out only once, through the "User area" of the Fundación Séneca homepage, and then "Registration/New User" if the applicant is not previously registered, all required fields must be completed.

6.3.-Once registered, the applicant will have access to the computer application through their user number, password and security number displayed on the screen, or by using electronic ID or electronic certificates, which will allow you to fill out and submit your application.

6.4.-The application is divided into the following sections:

- a) **Application.** This section will include specific details of the applicant and the proposed stay required by the call.
- b) **Activity.** This section comprises the general details of the proposed stay, including the information relating to the host centre.
- c) **Expenses.** This section should include the funding requested to cover travel expenses. Travel by plane, train and bus will be financed in tourist class, as well as commuting to and from the airport or station. In the case of using your own vehicle, the mileage will be paid at a rate of €0.26/Km. In any case, the amount intended to cover travel expenses, irrespective of the means of transport used, will not exceed €600 for travel from Europe and €1.200 for transcontinental trips.
- d) **Annexes.** In this section, the applicant must upload to the Web application the following documents, in PDF (Adobe Acrobat 7 or later version) or WORD (Version 2003 or later) in Spanish or English:

1º. Annex "*Applicant's standardized curriculum vitae or CVN*". Through this annex the applicant must include, in PDF format, only his/her curriculum vitae corresponding to the last five years, which must necessarily conform to the standard curriculum vitae model of the Ministry responsible for science and innovation (CVN) available in the online application. The use of any other CV model than the one mentioned in this section may lead to the exclusion of the application.

2º. Annex "*Scientific Information*". This file includes four sections:

- Report of the research activity to be carried out during the stay and justification of its effective and meaningful contribution to the research carried out by the host team and its internationalization;
- Brief scientific record of the lead researcher of the project in which the visiting researcher will take part from January 1, 2019., with an indication of the current research projects directed in the research line subject to the requested stay and of relevant and recent scientific publications in this line;
- Scientific background of the host team from 1 January 2019;
- Justification by the host team of the interest in the stay and the specific benefits that the proposed activity will entail for the development and internationalization of one or more of its research lines and for the obtaining of its results.

3º. Annex "*PhD Certificate*". Attached, in PDF format, the official document that reliably evidences the PhD degree and the date thereof. Certification from the relevant body, electronically signed by that body, will be accepted.

4º. Annex "*Association with the centre of origin*". To be attached, in PDF format, an official document reliably proving the contractual or statutory relationship between the applicant and a university or research centre located abroad. This document shall include the date of commencement and end of the contract, in the case of a non-indefinite relationship with that centre. Certification from the relevant body, electronically signed by that body, will be accepted.

5º. Annex "*Host Centre's invitation*". A formal invitation from the lead researcher of the research project must be attached in pdf format, endorsed by the vice-rector for research at the university or the legal representative of the research centre to which the team belongs, specifying the centre, laboratory or unit of the stay and the line of work to be carried out. It should also be indicated whether the scientific activity of the receiving team continues during the month of August, in case the application foresees its development during this month.

6º. Annex "*Applicant researcher's statement*". It shall include a declaration that they are not currently receiving other grants or fellowships aimed at financing the activities covered by the proposal.

7º. Annex "*Responsible declaration by the successful bidder*". This annex will include a declaration by the foreign researcher applicant of the aid that they are up to date with their tax and Social Security obligations and with the reimbursement of subsidies, and that they do not fall into any of the circumstances envisaged in Article 13, sections 2 and 3, of Law 38/2003, of 17 November, General Law on Subsidies.

8º. Annex "*Relationship of the lead researcher of the receiving research group*". An official document must be attached, in pdf format, accrediting the civil servant or contractual relationship of the lead researcher of the receiving group, in a situation of active service and exclusive dedication, with a university or public research centre located in the Region of Murcia. This document must state the start and end date of the contract in the case of a non- indefinite link to the centre in question. Accreditation of this link will be accepted by means of the Service Sheet obtained through the virtual office of the corresponding organisation.

Failure to submit the forms in the form provided for in this call may result in the exclusion of the application.

6.5.-For application submission, the applicant researcher must complete it in full and click on the SUBMIT option, after which the system will assign a registration number that confirms the receipt of the application.

6.6.-The submission of the application implies:

- a) Consenting Fundación Séneca to obtain, by itself or through the collaboration of the competent administrations, information on the applicant qualification to acquire the status of beneficiary of a public grant as established in art 13 of Act 38/2003, of 17

November, General Law of grants, including the verification of compliance with tax and Social security obligations.

- b) Consenting the communication to third parties of the data collected in the application, for the purpose of further processing of the data for historical, statistical or scientific purposes, within the framework of the current data protection regulations. Fundación Séneca will maintain the electronic applications at all times in secure conditions, respecting the rules in force in terms of data confidentiality, protection and transmission. In addition, Fundación Séneca will provide to the National Grants Database the information as established in the Regulations of the General Law of Grants (Royal Decree 887/2006, of 21 July).

6.7.-Applicants will be responsible for the veracity and authenticity of the data contained in the proposal. The concealment, manipulation or falsity of the same will determine the immediate exclusion of the application or, if detected after the award of the grant, the revocation thereof with reimbursement of the amounts unduly received so far plus relevant interest.

6.8.-Applications which by the closing date and time of the submission deadline are not duly completed and registered, or which do not meet all the requirements laid down in the corresponding regulatory bases or in this call, will be definitively excluded from the scientific-technical evaluation process without further processing.

6.9.-The documentation and information provided after the closing of the call will not be taken into account in the evaluation process.

6.10.- No more than one application per applicant may be submitted.

Seventh. Deadline for submission.

The deadline for submission of applications to this call will be open from the date of publication of the call in the BDNS until 14:00 on 20 May 2024.

Eighth. Admission and assessment of applications.

8.1.- Verification required. After the deadline for submission of applications, Fundación Séneca will proceed to verify compliance with the requirements for the admissibility:

- Submission of applications and additional documentation within the deadlines and via the channels established in this call.
- Use of the forms, formats and models provided in the call.
- Compliance by the applicant and proposed project with the requirements and conditions established in the corresponding regulatory bases and in the current call.

8.2.- Applications that do not meet the above requirements and conditions will not be evaluated according to the processes and criteria set out below.

8.3.-Evaluation of the proposals.

8.3.1.-Evaluation process.

The proposals that are admitted will be evaluated according to the EVALUNET process developed by Fundación Séneca, based on expert analyses and accredited good practices on methods, criteria and evaluation protocols used at the regional, national and international level and widely accepted by the scientific community. This process is described in the Fundación Séneca website: www.fseneca.es.

8.3.2.-Allocation of proposals

Applications that meet the admission requirements will be assigned to the area selected by the applicant, in which it will be assessed. In the evaluation process, proposals may be transferred to other areas if, in the opinion of the evaluators, they are better suited to the characteristics and objectives.

8.3.3.-External evaluation.

The scientific-technical evaluation will be carried out by a Board of Scientific and Technological experts formed by renowned evaluators with consolidated research careers belonging to universities, research and innovation centres located outside the region of Murcia.

The evaluation process will be developed in accordance with criteria of merit, capacity and non-discrimination under conditions that ensure the access to and publicity of the grants.

8.3.4.-Ethical principles of action, confidentiality and absence of conflict of interest.

The evaluators shall act in accordance with criteria of competence, impartiality, honesty, respect, technical rigour and objectivity. They may freely and independently express their scientific judgement and assessment of the proposals submitted for consideration in the issuance of the relevant reports.

The evaluators shall also process the data and information to which they have access in a confidential manner, expressly undertaking, prior to having access to the proposals, not to maintain contact or exchange information on the proposals submitted to evaluation or the evaluation process thereof with the researchers. The information obtained as a result of one's participation in the evaluation process may only be used for the purposes defined in the regulatory bases and in this call and shall not be transferred or used in any case for own benefit or that of third parties.

The evaluators will also formally declare that there are no conflicts of interest with the persons involved in the proposals submitted for their consideration or with the institutions or organizations to which they belong that could in any way compromise their impartiality.

8.3.5.-Evaluation criteria.

Admitted applications will be assessed according to the following criteria:

- A. Curriculum vitae and research experience of the applicant referring to the last five years, especially in the research line subject to the stay. Up to a maximum of 35 points.**

- Professional career and scientific-technical contribution of the candidate expressed through articles published in indexed scientific journals, books or chapters of scientific and technical books, participation in or management of competitive research projects, works presented in congresses, technology transfer activity accredited by research developed under contract, creation of companies based on knowledge and technology, registered patents, especially those that being exploited, and, in general, other relevant results of their scientific and technical activity. Score: from 0 to 25 points.
- International dimension of the research activity of the applicant, including mobility, development of stays in international R&D&I centres, participation in international projects, participation as referee or editor in International indexed magazines, etc. Score: from 0 to 8 points.
- Prizes and scientific-technical recognitions obtained by the candidate, invitation to make presentations in prestigious conferences, accredited scientific outreach activities and other merits not included in the preceding sections. Score: from 0 to 2 points

B. Proposal of research activity to be developed in the host organization. Up to a maximum of 30 points.

- Quality, originality and scientific-technical and innovative interest of the proposal, proposed work plan, objectives and possibility of attaining them during the term of the stay. Score: from 0 to 30 points.

C. Professional career of the host research team referred to the last five years. Up to a maximum of 10 points.

International relevance and trajectory of the host group and of its lead researcher in the research line of the stay through articles published in indexed scientific journals, books or chapters of scientific and technical books, development of research projects, works presented in congresses, knowledge transfer accredited by research developed under contract, patents granted or licensed, or creation of companies based on knowledge and technology, as well as, in general, other relevant results of their scientific and technical activity. Score: from 0 to 10 points.

D. Specific benefits of the proposed activity for the host research team. Up to a maximum of 25 points.

- Benefits that the proposed activity will provide for the development and internationalization of research lines of the host research team. Score: from 0 to 15 points.
- The establishment or continuity of a collaborative scientific relationship between the host group and the guest researcher or his or her home group that promotes the group's international projection as shown by specific scientific activity and production indicators shall also be assessed. Score: from 0 to 10 points.

8.3.6.-Awarding proposal. At the end of the evaluation phase, the Evaluation Committee will issue a scientific/technical report on each application and an awarding proposal. The candidates in the proposal will be ranked from highest to lowest, according to the score obtained in the evaluation.

Depending on the number of applications and the budgetary availability, the proposals with the highest score according to the criteria indicated in the preceding paragraph will be funded, although in no case can fellowships be awarded to those that do not reach at least 70 points in the evaluation.

Ninth. Award.

9.1.-Motion for a resolution. After completing the evaluation process, Fundación Séneca will submit to the Chairman of the Board a proposal to grant or reject the fellowships, based on the result of the scientific-technical evaluation. The Board, through its Chairman, and once obtained the prior authorization provided for in the additional provision sixteenth of Act 38/2003, of 17 November, General Law on Grants, will issue a decision for the award or refusal of the grants.

The resolution will include both beneficiary applications and those that have not been admitted or do not reach the scores to be beneficiaries.

9.2.-The funding proposal will be carried out according to the scores in decreasing order until reaching the maximum number of fellowships, depending on the number of applications and the budgetary availability.

Tenth. Publication, notification, revision, acceptance and waiver of fellowships

10.1.- Publication.

Once the call has been resolved, the content of the Resolution will be published on the Foundation's website, which will be valid for notification purposes. However, the granting, rejection or exclusion of the fellowships and the implementing rules provided for the proper development of the funded actions, shall also be individually notified to the beneficiaries.

The publication shall contain at least the record number for each beneficiary, the title of the activity, body or centre of origin and of application, the amount of the grant, the duration of the activity and the score obtained. For excluded applications, the publication shall contain the record number and the reason for exclusion and for rejected applications, the record number and the score obtained.

The resolution will also be published in the National Grants Database and the call may establish additional means of dissemination.

Also, regardless of the publicity arising from the applicable legislation on subsidies, and in addition to this, in accordance with the provisions of article 18.4 of Act 12/2014, of 16 of December, on Transparency and Citizen Participation of the Autonomous Community of the Region of Murcia, subsidies and public aid granted shall be published on the Transparency Portal referred to in article 11 of the aforementioned Act, specifying the type of grant, grantor

body, amount, beneficiaries, objective or purpose, as well as the information referred to in paragraph 5 of the said article 18.

During the entire term of the activity funded, the Foundation shall also stay in contact with the beneficiaries in order to keep them informed of any matters affecting the legal status of the stay, modifications, or personal situation.

10.2.-Review process.

Within 15 calendar days following the publication of the resolution on the Foundation's website, Fundación Séneca will make available to applicants who so request the evaluation reports of the proposals. Within the same time limit, applicants may exercise via a signed document the right to respond, which shall conform to the model provided by Fundación Séneca.

If the evaluators consider that the requests for review are speculative, insufficiently substantiated, merely dissenting and without objective elements to ground their review, or when based on new elements, facts or circumstances that could not be taken into account in the evaluation process, these will be excluded from the revision process. If the response is based on an objectively grounded disagreement with the result of the evaluation carried out, Fundación Séneca shall accept the response and shall review the scientific and technical evaluation carried out.

If, as a result of this revision, the initial evaluation is amended, increasing the score of the proposal to a score equal to or greater than the minimum obtained by the proposals funded, the Foundation will request a separate report grounding the change of criterion by the evaluating body, in view of which the request may be accepted, in this case amending the initial resolution or it may request a third conclusive evaluation. If, on the other hand, the results of the review confirm the initial dismissal, or approves a change of the score which fails to reach the minimum obtained by the proposals funded, that review will be considered final, without being entitled to subsequent appeal.

10.3.- Acceptance.

The successful applicant may accept the fellowship granted by accessing the private area and selecting the corresponding call, in which the option "accept" is displayed.

10.4.- Waiver.

The waiver of the fellowship granted after the date of publication of the resolution on the Foundation's website will produce the exclusion of the beneficiary, but in no case shall the latter be replaced by another. The successful applicant who waives must report this expressly in writing to Fundación Séneca.

Eleventh. Amount and payment of fellowships.

11.1.- Amount and benefits of the fellowships.

The fellowship granted to each beneficiary includes the following benefits:

- a) A monthly allowance of €2,850, or the proportional part for the corresponding days if in the starting and ending month of the visit, the stay at the host centre is not for the whole month. The fellowship shall be incompatible with the receipt during the completion of the stay of any other subsidy, grant or contract financed by Spanish, community or foreign public or private funds for the same purpose as the fellowship granted;
- b) Travel expenses to the host centre, in the terms and with the limits described in the sixth article of this call;
- c) Accident insurance;
- d) The beneficiaries whose country of residence is not in the European Union, the European Economic Area or Switzerland (countries in which health care coverage is covered by Social Security upon application and accreditation of the European Health Insurance Card), will be entitled to health care insurance. This insurance will be contracted and borne by Fundación Seneca once the beneficiary notifies the date of arrival.

Neither the health care insurance, if any, nor the insurance for accidents will be extensive to the beneficiary's family.

The award of the fellowship does not imply contractual or statutory relationship of any kind with Fundación Séneca nor with the host university or research centre.

11.2.-Payment of the fellowships.

The fellowship granted shall be paid to the beneficiary at the end of each month in arrears to an account in his or her name in a banking institution legally established in Spain, once the documents listed in the twelfth article have been submitted.

The amounts received by the beneficiaries under these fellowships will be subject to current tax legislation. The situation of the researchers who come from countries with which there are agreements to avoid double taxation will be considered, needing to provide upon arrival an original tax residence certificate issued by the tax authorities of their home country.

The payment of the grants will be based on budgetary availability.

The collection of the financial allocations shall be conditional on the successful applicants' fulfilment of their obligations, the proper development of the work plan and the availability of the required liquid assets. Where a serious breach of the obligations required of the successful applicant is established, Fundación Séneca may revoke the grant awarded, which shall entail for the beneficiary the repayment of the sums received plus legal interest.

11.3.-Periodicity of payments.

The payment will be made once the grant is accepted by the successful applicant in his or her private area on the Foundation's website.

The payment of the last monthly allowance and the amount of the arrival and return journey or, where appropriate, only return, is subject to the delivery of the economic and scientific supporting documents under the conditions set out in the fourteenth and fifteenth articles.

Once the Certificate of incorporation has been received by the Foundation, provided for in the twelfth article, the first payment shall be made.

Twelfth. Obligations of the Beneficiary.

12.1.-Obligations of the successful applicant:

- a) Accept the fellowship.
- b) Join the host centre on the initial date provided in the application, unless a delay is expressly authorized by the Foundation. To evidence arrival, the successful applicant must send to the Foundation the Certificate of Incorporation to the host centre issued by the legal representative thereof showing the date on which it took place.
- c) To carry out the proposed activity with achievement and adapting to the work plan and objectives proposed. The activity should be developed full-time and is incompatible with any other academic or professional activity. However, sporadic economic perceptions that come from teaching tasks (courses, lectures or papers) or research (books or articles) will be allowed, provided that they are directly associated with the research work of the fellowship and are carried out outside its working schedule.
- d) For those beneficiaries whose country of origin is not in the European Union, the European Economic Area or Switzerland (countries for which health care is covered by the Spanish Social security), they must notify the Foundation of the arrival date at the host centre at least one week in advance in order to process the relevant health insurance.
- e) Those beneficiaries who are foreign nationals must submit to the Foundation a photocopy of the Alien National's identification number (NIE). In any case, the successful applicant's legal situation in Spain must be in order, in accordance with Spanish legislation on aliens, during the entire period of stay. The successful applicants may obtain additional information at the link: <https://www.euraxess.es/spain/information-assistance>.
- f) Submit to the Foundation a specific document issued by the financial institution legally established in Spain, or a photocopy of another bank document, stating the IBAN and the beneficiary's ownership of the account.
- g) The situation of the beneficiaries who come from countries with which there are agreements to avoid double taxation will be considered, needing to provide an original tax residence certificate issued by the tax authorities of their home country, translated into Spanish.
- h) Justify to Fundación Séneca the implementation of the financed activity under the terms provided in the relevant regulatory bases and in this call for proposals.
- i) Certify not to be affected by any of the causes that disqualify for the receipt of subsidies in accordance with article 13.2 of Act 38/2003, of 17 November and not to have been declared debtor by resolution of reimbursement.

- j) To undergo the verification process to be carried out by the Foundation, as well as any other check and financial control that may be conducted, where appropriate, by the General intervention of the autonomous Community of the region of Murcia, notwithstanding the control to be carried out by the Court of Auditors or other bodies according to the regulations in force.
- k) To inform the Foundation the receipt of other subsidies, grants, income or resources for the same purpose, from other public or private authorities or entities, either national or international.
- l) To keep, and provide to the Foundation when requested, all supporting documents evidencing the stay, including electronic documents, as long as they may be needed for verification and control.
- m) Acknowledge the support from Fundación Séneca - Agencia de Ciencia y Tecnología de la Región de Murcia (Science and Technology Agency of the Region of Murcia) with a grant of the Guest Researcher Attraction Sub-programme in the terms provided in the nineteenth article.
- n) Collaborate with the Foundation in the activities of public communication and dissemination of the "Jiménez De La Espada" Regional Programme For Mobility, Collaboration And Knowledge Exchange of the activity granted and its results at the beginning, during and at the end of the stay.
- o) Provide the necessary information, within a fortnight, upon request of the Foundation, in accordance with the provisions of Article 4 of Act 19/2013, of 9 December, on transparency, access to public information and good governance, and Article 7 of Act 12/20104, of 16 December, on transparency and citizen participation of the Autonomous Community of the Region of Murcia, so it may fulfil the publication obligations provided for in the aforementioned laws.
- p) Any other established in the corresponding call or subsequently communicated by the Foundation for the proper execution and justification of the fellowships.

Thirteenth. Modification of the grant conditions.

13.1.- The stays must be carried out in due time and form determined in the relevant regulatory bases and in this call. However, where specific circumstances arise which alter the technical, economic or developmental conditions taken into account for the grant, a modification may be requested in accordance with the following conditions:

- a) The modification must be requested in a written reasoned document signed by the successful applicant and must be previously and expressly authorized by Fundación Séneca.
- b) The change should not affect the objectives pursued with the grant or its fundamental aspects or which have been decisive for the award of the fellowship.
- c) The change must be due to supervening causes that could not be foreseen at the time of the application.

No change of group and receiving centre will be allowed.

13.2.- In the event of unauthorised modifications, the Seneca Foundation may revoke or reduce the aid granted, requiring the repayment of all or part of the amounts received.

13.3.-The Foundation will take the necessary measures to monitor the development of the subsidized activity and its application to the fellowship granted. Acceptance of the fellowship implies acceptance of such measures.

Fourteenth.-Scientific-technical justification.

14.1.- Within 30 days of completion of the stay, the researcher awarded the grant, without the need for a prior request, must complete the online form provided by Fundación Séneca, which shall include the results obtained during the stay and a report by the lead researcher of the host group on the activity carried out by the beneficiary during the stay and the benefits derived for the research team, showing the start and end dates, in Spanish or English.

14.2.-Payment of the last monthly fee and of travel expenses for the arrival and return trip or, where appropriate, only return, shall be subject to the submission of the scientific and economic supporting documentation of the grant. Failure to submit such documents within the time limit laid down in the preceding paragraph may determine the loss of grant in the terms set out in the fifteenth article of this call.

Fifteenth.- Financial justification.

15.1.- Within 30 days following the end of the stay, the following must be submitted to Fundación Séneca:

1. Justification of the travel expenses for the arrival and return trip, or where appropriate only return, by means of tickets, boarding passes and bills. These documents must show the amount and the beneficiary must appear as the holder. The gross amount granted shall be justified. Failure to submit such documents within the time limit shall determine the loss of the amount granted for this concept. In no case shall quantities paid exceed those shown in the bills submitted and always within the limits of the approved budget. In the case of a round trip air ticket, 50% shall be paid upon submission of the tickets and the remaining 50% on return.
2. Proof of payments made in foreign currency will be accompanied by a document evidencing the exchange rate to the euro in force at the time made. In the event of failure to submit the latter document, the current exchange rate will be applied at the date of processing the payment by the Foundation.
3. In the funded stay is shorter than expected, and has already been paid for, the beneficiary must reimburse the proportional amount of the allowance for living expenses corresponding to the period not enjoyed. Fundación Séneca will inform the beneficiary of the amount to be reimbursed.
4. In no case shall the duration of the stay be less than the minimum established in the fifth article. Failure to comply with this requirement may determine the revocation of the grant and repayment of the amounts already received.

5. Funds received and not justified must be reimbursed to the Foundation.
6. The activities of control, as well as those deriving from the requirement for reimbursement and the imposition of the penalties for the non-fulfilment of these obligations, as well as any others in the exercise of administrative powers, shall be performed by the competent Authority, in accordance with the additional sixteenth provision of Act 38/2003, of 17 November, General Law on Grants and with article 128.2 of Act 40/2015, of Legal system of the public sector.
7. Fundación Séneca may implement economic reductions, of up to 100% of the grant, based on the evidence presented, in the following cases:
 - The evidence includes expenses whose payment is not sufficiently justified.
 - The evidence has not been submitted or this is done after the deadline or not in proper form.
 - When it infers a breach or incorrect fulfilment of the obligations established in the relevant regulatory bases or in this call in terms of sponsorship mentions, including those referred to the Foundation and the autonomous community of the region of Murcia as funding entities of the stay and its results, as well as the funding programme; use of the logos of the autonomous community of the region of Murcia and the Foundation in a non-preferential place or equated to other entities with a smaller contribution to the project or none at all; and failure to accurately reproduce the corporate image of the autonomous community of the region of Murcia and the Foundation in terms of design, format, dimensions and qualities.

Sixteenth.- Rights to use the information generated during the stay.

16.1.-All the technical information and audio-visual material derived from the funded stays can be used by Fundación Séneca to be disseminated through its channels (website, newsletters, social networks, spaces in the media, etc.) and for those other uses that the Foundation determines in order to guarantee the dissemination and promotion of the activities funded under this call and the results.

16.2.-The successful applicant of the funded grant must guarantee that all the information sent to Fundación Séneca does not infringe in any way the industrial or intellectual property rights, or of any other kind, of third parties, expressly holding the Foundation harmless in respect of any claim in this regard made by any third party, and assuming full responsibility.

Seventeenth. Publication, acceptance and interpretation of the Regulatory Bases and the Call.

17.1.- In application of Act 38/2003, of 17 November, General Subsidies Act, the Regulatory Bases have been published in the National Database of Grants (www.pap.minhap.gob.es/bdnstrans/), as well as in the abstract of the present call, in the Official Gazette of the Region of Murcia and on the Fundación Séneca website (www.fseneca.es).

17.2.-The submission of the application to this call implies the full acceptance thereof and of its regulatory bases.

17.3.-Fundación Séneca is responsible for the interpretation of the regulatory bases and this call and the resolution of the doubts that may arise in its interpretation, being entitled to request any number of reports as may be necessary.

Eighteenth. Exercise of administrative powers and approval of the call.

18.1.-In accordance with the provisions of the additional sixteenth provision of Act 38/2003 of 17 November, General Law on Grants, the approval of the regulatory bases, the prior authorization of award of the grants regulated thereby, the functions arising from the requirement of reimbursement and the imposition of penalties, as well as the functions of control and others in the exercise of administrative powers, shall be exercised by the administration bodies which fund the relevant grant in greater proportion, in this particular case, by the bodies of the Regional Ministry for Enterprise, Employment, Universities and Spokesperson, in the terms provided in Act 7/2005, of 18 November, of Grants of the autonomous Community of the region of Murcia.

18.2.-The approval of this call is the responsibility of the President of the Board of Trustees of Fundación Séneca-Agencia de Ciencia y Tecnología de la Región de Murcia in accordance with the provisions of article 16 of the Foundation By-laws.

Nineteenth. Sponsorship acknowledgements

19.1.- Sponsorship acknowledgement. The successful applicants shall be obliged to acknowledge the support of Fundación Séneca-Science and Technology Agency of the region of Murcia through a fellowship of the Guest Researcher Attraction Sub-programme for the Murcia region in all articles, communications to congresses, publications or other results of the research developed during the stay, as well as in all the verbal or written information, through any medium, related to the fellowship, issued before, during and after its completion.

They shall also expressly mention such sponsorship in dissemination materials, including web and Audio-visual Media and in written or electronic communications linked to the financed activity.

For this purpose, and if not otherwise specified in the call, the following title shall appear in the above mentioned information: «This work is the result of the visit (include the fellowship case number) funded by the Fundación Séneca-Agencia de Ciencia y Tecnología de la Región de Murcia in connection with the "Jiménez De La Espada" Regional Programme For Mobility, Collaboration And Knowledge Exchange.

19.2.- Use of logotypes. The logotypes of the Autonomous Community of the Region of Murcia and Fundación Séneca should be included in all dissemination and outreach materials developed, promoted or coordinated under the financed activity.

When the activity has a website, a link to Fundación Séneca's website (<http://www.fseneca.es>) shall be added. The corporate images of the autonomous community of the region of Murcia

and Fundación Séneca are not editable or modifiable, and should always appear in the format and design available at:

fseneca.es/sites/web/files/logos.zip

19.3.- Collaboration towards Programme communication. The successful applicants shall cooperate with Fundación Séneca in public communication and dissemination activities related to the Regional Mobility, Collaboration and Knowledge Exchange Programme “Jiménez de la Espada” in order to publicize the results of the actions funded.

Failure to comply with the sponsorship rules contained in this call may result in the total or partial withdrawal of the grant approved.

In Murcia (electronically signed in the margin)

Juan María Vázquez Rojas

President of the Board of Trustees of the Fundación Séneca - Science and Technology
Agency of the Region of Murcia